

**Note of 8th meeting of Cusop Planning Project Group
held at York House, Hardwicke Road, 19th December 2013**

Present: Jane Weaver (JaneW) (Chair), Ian Jardin (IJ), Jim Wesley (JimW).

1. The resignation in November of David Jones from the Group was noted. It was agreed that Jane Weaver should take over as chairman.

2. Apologies for absence. None.

3. The Note of the 8th Group meeting on 6th November 2013 was agreed.

4. Appointment of Consultant to assist with Questionnaire

Ian J reported that he had identified two suitable consultancies from a list in the Herefordshire Council Neighbourhood Planning Guidelines and both had tendered. The meeting considered the tenders and agreed that Data Orchard CIC should be selected on cost and quality grounds, subject to the estimated elements of their tender being confirmed.

It was agreed that the use of electoral register information as the basis for circulating the questionnaire should be investigated.

It was agreed that a slot should be sought at the Herefordshire Council 28th January grant advice session.

5. Any Other Business

JimW reported that Mr Rice had offered to lead an investigation of light pollution in the parish.

6. Next Meeting. Provisionally Wednesday 15th January 2014 at York House.