

**Note of 8th meeting of Cusop Planning Project Group
held at Brooklands, 6th November 2013**

Present: David Jones (DJ) (chairman), Ian Jardin (IJ), Jane Weaver (JaneW), Jim Wesley (JimW).

1. Apologies for absence. None.

2. The Note of the 7th Group meeting on 5th June 2013 was agreed.

3. Feedback from Parish Newsletter / Volunteers

It was noted that three residents had expressed interest in the Dulas Brook topic and it was agreed to pursue this (Action IJ), but not to pursue the other three topics mentioned in the newsletter unless further volunteers emerged.

4. Next steps: Questionnaire

It was agreed that a questionnaire to all electors could be completed only if paid help in its preparation and analysis were obtained and that tenders should be sought from at least two consultants from the list contained in the Herefordshire Council Guidance Notes (Action IJ). It was noted that it was unlikely that the cost of this could be contained within the £400 currently budgeted for the Questionnaire stage, that further funds from the Parish Council or external grants would be needed and that therefore agreement should be sought from the Parish Council to exceed the budget in the meantime.

It was agreed that a list of likely draft questions should be drawn up on housing and business (Action JaneW) and environment (Action IJ).

5. Any Other Business

It was noted that Herefordshire Council had commissioned a Cusop parish housing needs survey which would be important evidence for the Cusop Plan.

It was agreed that the frames made for the Drop-In Event should be disposed of, possibly to another parish preparing a neighbourhood plan via the Herefordshire neighbourhood planning internet forum.

6. Next Meeting. Provisionally Wednesday 27th November 2013.