

**CUSOP PARISH COUNCIL**  
**Minutes of a Parish Council Meeting held on Wednesday 21<sup>st</sup> August 2019 in**  
**Cusop Village at 19.00**

**Present**

Councillors: Jim Wesley (Chairman), Philip Gilbert, Ian Jardin, Mark Hainge.

**In attendance**

Lynda Wilcox (HALC) – Acting Clerk for the meeting. Ward Councillor Jenny Hewitt.

**1. Accessing HALC clerk cover for the meeting @ £200**

It was RESOLVED that Lynda Wilcox from HALC would give clerk cover for the meeting because the Clerk was absent on sick leave.

**2. Apologies for absence ... David Evans.**

**3. Disclosure of interests and written requests for dispensation.**

Mark Hainge declared a pecuniary interest in agenda item 7.

**4. Minutes of the Parish Council Meeting held on 17<sup>th</sup> July 2019.**

It was RESOLVED to adopt the minutes of the above meeting which were then signed by the Chairman.

**5. Public participation session.**

There were no members of the public present but Ward Councillor, Jenny Hewitt reported on the following matters:

5.1 The Locality Manager, Paul Norris, was organising maintenance work on the verges and pavements.

5.2 Although speeding was an issue along Hardwick Road, Herefordshire Council had stated that the volume of traffic was insufficient to warrant any action. It was noted that there was insufficient space for the installation of 'village gates', Herefordshire Council did not support 'speed bumps' and the road layout was not appropriate for a 40mph limit.

5.3 Survey work on the B4358 had been presented to Clive Hall and he had hopefully secured some funds to address some of the concerns of local residents.

5.4 There was no update available on the Brynglas planning application.

5.5 Jenny Hewitt would be meeting with Clive Hall (Herefordshire Council Officer with responsibility for roads) and John Harrington (Leader of Herefordshire Council) that Friday and had been informed that a bid was being discussed for substantial funding for road repairs.

At her meeting that Friday, Councillors asked Jenny Hewitt to raise the possibility of moving the 30mph sign further up the road, in an effort to reduce the speed of traffic. She agreed and requested that Councillors notify her of any other local road issues prior to her Friday meeting.

*The Ward Councillor left the meeting for a prior engagement*

It was RESOLVED to defer the following agenda items (6-13) to the next meeting.

6. **Council Member Vacancy.** Co-option of a new Council member.
7. **Brynglas planning application ...** apparent 3-month delay in determining the application.
8. **Community Working Group update.**
9. **Updates and consideration of possible action on:** Roads and closures, 106 monies, Playing Field land transfer, Footpaths, Communication.
10. **Care for the elderly ....** issues needing to be addressed.
11. **'Plant Life' initiative ...** areas left to grow naturally.
12. **Councillors' reports ...** oral reports from members.
13. **Clerk's report and correspondence.**

**14. Finance:**

- 14.1 Members certified the parish council's 2018/19 accounts as exempt from review by the external auditor and the Chairman and Acting Clerk/RFO for the evening, signed the relevant form for return to the External Auditor.
- 14.2 Members considered the 2018/19 Internal Audit Report and RESOLVED to take appropriate action on matters raised.
- 14.3 Members considered and completed the 2018/19 Annual Governance Statement which was then signed by the Chairman and the Acting Clerk/RFO for the evening.
- 14.4 Accounting Statements 2018/19. It was confirmed that the Bank Reconciliation as at 31<sup>st</sup> March 2019 was checked and found to be correct.
- 14.5 Dates for the public to exercise their rights were considered and it was RESOLVED to commence the process on 27<sup>th</sup> August and complete on 7<sup>th</sup> October 2019.

**15. Date of Next meeting**

It was RESOLVED that the next meeting would be held on Wednesday 18<sup>th</sup> September.

*A resolution was passed to exclude the public from the following confidential item*

**16. Employment Matters**

In order to support the Clerk during his sick leave, members discussed items which required attention prior to his return to work and RESOLVED to take appropriate action to address all outstanding issues.

The Chairman closed the meeting at 21.30

SIGNED ..... DATE .....