

Minutes of Cusop Village Hall Annual General Meeting

held at the village hall on 6 December 2017

The meeting opened at 7.35pm.

Present:

Neville Jones, Katja Jones, Phil Gilbert, John Wilks, Jim Wesley, Kate Hainge, Helen Fowle

Margaret Wesley, Paul Graves

1. Apologies:

Mark Hainge, Alison Matthews

2. Minutes of last meeting:

Agreed as correct. Proposed: Paul Graves , Seconded: Margaret Wesley.

3. Matters Arising:

a. Users had commented that the adjustment of the sensors controlling the lights was not yet right, the first light on the pavement does not come on at all and the next two need to be re-set for improved sensitivity to movement and lighting levels, and to stay on for longer. The light by the gate appears to stay on all night and this needs to be sorted. The management committee agreed to resolve this ongoing issue.

b. Not all users are clear about how to turn on the floodlights in the car park. It was agreed that a notice would be put up to draw attention to the switch.

c. The paintwork continues to bubble and trustees explained that it had transpired that this was caused by chairs rubbing against the walls, so they were looking into the best solution.

4. Chairman's Report: Our hall has had another successful year with a high percentage of use, much of which is on a regular weekly basis. (More from Jim on this).

Events Committee now consists of Sandra Sheldon, Jim Wesley, Alison Matthews, Celia Sloan and Helen Fowle. The Committee has taken a load off the Management Committee and has been responsible for organising many successful events. Thanks and well done all of you. (More on this from Jim).

Ground maintenance continues to be done mainly by Idris Illingsworth but help will always be appreciated.

The hall is being professionally cleaned on a weekly basis and there is a daily check for doors left unlocked, lights left on, crockery and chairs not put away and a weekly test of the fire alarm system.

New sensors have been fitted in the toilets and a new PIR floodlight has been fitted to light

the car park.

PAT testing has been carried out on all electrical equipment.

Footpath lights have yet to be installed satisfactorily the lights on the road need to stay on longer and the one inside the gate is not working at all.

Bookings Secretary. Our thanks to Margaret Wesley for filling this most important role.

The Hall Management Committee (Trustees) are Kate Hainge (Secretary), Katja Jones (Treasurer), Helen Fowles, Philip Gilbert, Jim Wesley, John Wilks and myself. The trustees are willing to continue if the meeting so wishes.

5. Treasurer's Report. Katja Jones presented the Treasurer's Report (copy attached). She explained that the hall had made a loss because of the cost of installing the lighting bollards; without this expense there would have been a small profit of £749. The management committee agreed to try and find a cheaper way of providing broadband internet at the hall. The committee voiced their thanks to David Jones for once again auditing the accounts free of charge.

6. Events Committee Report:

(Last year's numbers in brackets.)

8 (8) events have been put on this year; 2 (3) quizzes, 1 (2) walks, 1 (1) readings night, a foraging session, a pruning workshop, a New Year's Eve lunch and a Cusop Day BBQ.

We created a surplus of £328.94 (138.68) despite subsidising some events.

The committee now comprises of Alison Matthews, Celia Sloan, Sandra and me. Helen Fowle is still with us but otherwise engaged + Kate on board

1. 25th Sep, Walk	12.66
2. 9th Oct, Foraging	10.00
3. 23rd Dec, Readings	36.36
4. 31st Dec, NYE lunch	-137.28
5. 25th Feb, Quiz	24.40
6. 13th May, Quiz	44.50
7. 25th Jun, Pruning workshop	0.00
8. 20th Aug, Cusop Day BBQ	40.60
9. Table Tennis	297.70
Total	<u>£328.94</u>

We bought a BBQ and gas bottle, £400 was paid into the HSBC account

Recent events; 22nd Oct, Walk. 18th Nov, Quiz

The next event will be our lunch on New Year's Eve.

Let us know if there is anything else that you would like to see at the hall.

7. Bookings Secretary Report:

Hall Bookings (last year's numbers in brackets)

During the last financial year the amount of revenue generated from the hire of the hall was

£6184.00 (5289.00)

The cost of hiring the hall had risen from £10 to £12 to cover the cost of professional cleaning. If we include £297.70 (307.15) from table tennis = £6481.70 (5596.15) (an increase over last year of £885.55 (113.55)).

Donations of £23 (10) were received. (£20 from Hay vets, £3 Festival parking)
270 (276) mornings, 181 (201) afternoons and 192 (185) evenings giving over 60% usage.

Jim Wesley had invited regular users to give feedback/suggestions. Four replies had been received, all positive: although one user had recently found the hall cold, so Jim had adjusted the heaters. The Theatre Group had suggested softer lighting, but since they are the only users who require this it was felt that they could be invited to bring their own (PAT Tested) lights. Certain users created more mess than others but after some discussion it was agreed that we should be thankful that most users are very considerate. The committee recognised that particular difficulty is caused when a messy group uses the hall earlier in the day than other hirers, and trustees said that they would continue to monitor the situation.

8. Election of the Management Committee.

Paul Graves proposed that the existing committee be re-elected, seconded by Margaret Wesley. Passed unanimously.

9. Any Other Business

- Margaret Wesley observed that when people drag chairs and tables across the floor it causes scuff marks and damage. In order to preserve the good order of the floor for as long as we can, the management committee will put up a sign asking people to carry them rather than dragging if possible.
- The blind above one of the doors has been pulled off. Close examination suggested that it had been poorly installed in the first place and was not wide enough to allow for the proper angling of the winding chain. For now, the existing blind will be re-installed but trustees would look into the cost of replacing the two door blinds with a better-fitting alternative.
- Trustees also announced that they would be looking into the costs and practicalities of installing a boules court at the hall for community use.
- Paul Graves kindly proposed a vote of thanks to the committee for running the hall.

The meeting closed at 8.40pm.