

## Minutes of Cusop Village Hall Annual General Meeting

held at the village hall on 7 December 2016

The meeting opened at 7.03pm.

### **Present:**

Katja Jones, Phil Gilbert, John Wilks, Jim Wesley, Kate Hainge, Helen Fowle

Mark Hainge, Ainsleigh Rice, Alison and Laurence Matthews

#### **1. Apologies:**

Neville Jones, Celia Cundale, Margaret Wesley, Jennifer Halliday

John Wilks took the chair in the absence of Neville Jones.

#### **2. Minutes of last meeting:**

Agreed as correct. Proposed: Ainsleigh Rice, Seconded: Alison Matthews.

#### **3. Matters Arising:** Paintwork in the hall had been touched up. The defibrillator will be covered in A.O.B. Hand driers will be covered in the Chairman's report.

#### **4. Chairman's Report:** John Wilks read the report on behalf of Neville Jones.

Neville sends his apologies for being unable to attend this meeting, he would also like to thank his many friends for their good wishes and he hopes to be back with you all by the spring.

Our hall has had another successful year with a high percentage of use, much of which is on a regular weekly basis.

The income from recycling had decreased so much that we have handed the site back to Powys CC. Over the years we have been paid many thousands of pounds at a time when the income meant a great deal to us.

Events Committee now consists of Sandra Sheldon, Jim Wesley, Alison Matthews, Celia Long and Helen Fowle. The Committee has taken a load off the Management Committee and has been responsible for organising many successful events. Thanks and well done to all of you.

Ground maintenance continues to be done mainly by Idris Illingsworth, but help will always be appreciated.

Whilst we are still having the hall professionally cleaned we still have to have a daily check for doors left unlocked, lights left on, crockery and chairs not put away and a weekly test of the fire alarm system. Thanks to John, Ainsleigh, Jim, Roger, Paul & June and myself for this.

Possible replacement of hand driers for Dyson Airblade was £839 each including VAT and fitting. Quote for Steeplejet £540 including VAT and fitting. These were considered too expensive.

Installation of footpath lights: Four lights have been installed by as yet we have not been invoiced for the work.

Bookings Secretary: Following our failed attempt to recruit a new booking secretary, Margaret Wesley agreed to continue with the work. Our thanks to Margaret for filling this most important role.

The Hall Management Committee (Trustees) are Kate Hainge (secretary), Katja Jones (Treasurer), Helen Fowle, Philip Gilbert, Jim Wesley, John Wilks and myself (Chairman). The trustees are willing to continue if the meeting so wishes.

**5. Treasurer's Report.** Katja Jones presented the Treasurer's Report (copy attached). She also explained that an invoice had just been received for the path lighting for £1697.96, which was very close to the overall profit for the year of £1660.99. The committee voiced their thanks to David Jones for once again auditing the accounts free of charge. When the HSBC branch in Hay closes it will be possible to make deposits at the Post Office. SWALEC solar payments totalled £706.03 which was a very useful income for the Hall. The grounds maintenance bill for the year had not yet been received.

#### **6. Events Committee Report:**

8 events have been put on this year; 3 quizzes, 2 walks, 1 readings night, a New Year's Eve lunch and Queen's Birthday celebration.

We created a surplus of £138.68 despite subsidising some events.

Paul has resigned from the committee which now comprises of Alison Matthews, Celia Sloan, Helen Fowle, Sandra and me.

Quiz night 10 <sup>th</sup> Oct	37.00	
Walk 25 <sup>th</sup> Oct	-18.50	
Readings night	29.50	
NYE 'do' 31 <sup>st</sup> Dec	-167.80	
Quiz night 13 <sup>th</sup> Feb	71.70	
Walk 17 <sup>th</sup> Apr (cancelled)	-8.00	
Quiz 14 <sup>th</sup> May	25.00	
Queen's birthday party 12 <sup>th</sup> June	-137.37	
Table Tennis	307.15	
Total	£138.68	

Since the year-end (August 31<sup>st</sup>) we have had another walk and some new residents of the parish came along!

We have got another readings night on December 23<sup>rd</sup> and our Lunch on New Year's Eve.

Let us know if there is anything else that you would like to see at the hall.

#### **7. Bookings Secretary Report:**

During the last financial year the amount of revenue generated from the hire of the hall was £5289.00

If we include £307.15 from table tennis = £5596.15 (an increase over last year of £113.55).

A £10 donation was received.

276 mornings, 201 afternoons and 185 evenings giving over 60% usage.

I e-mailed the regular users for their comments prior to the AGM., and one of the yoga groups commented that on one occasion the hall had been dirty when they arrived.

Jim Wesley observed that the hall enjoyed about a 60% usage rate, which was double the average use for most halls. The meeting agreed that they were pleased to see the hall so well used. Ainsleigh Rice stated that he wanted to withdraw from the group of volunteer monitors because he felt that a lot of exercise groups were getting a good deal because of the efforts of a group of volunteers and

he felt that the committee should increase the hire charges and pay someone to act as caretaker.

## **8. Election of the Management Committee.**

Mark Hainge proposed that the existing committee be re-elected, seconded by Laurence Matthews, all agreed.

## **9. Any Other Business**

Rate relief review gives us 100% relief on the £760 charge.

The marquee was left up until last weekend and unfortunately needs some repairs. Next year it will be taken down sooner, June to September is about right.

Lights in toilets (need to stay on longer but then don't go off), floodlight outside goes on and off in the dark, sensor on the tower light by the padlock needs moving.

Website: Jim Wesley thought that Helen needed to be added to the list of trustees but Alison Matthews checked the website at the meeting and confirmed that she was listed. It was agreed that the secretary should have access to the Cusop website and post AGM minutes.

Leak on urinal flush pipe in gents, need a plumber to sort.

New defibrillator application made.

Grass around the tower lights needs to be replaced.

PAT testing will be done after Christmas.

The paintwork had been touched up but had bubbled again, the committee would investigate a more robust surface.

Jim Wesley had received an email from Heloise advising him that other commitments were likely to make her continued weekly clean at the hall more difficult to fit in. The committee agreed to address this at their next meeting.

Kate Hainge stated that she had been asked if there should be different rates for business and private users. Jim Wesley explained that users didn't always explicitly tell him what use they had planned for the hall, indeed some users have bookings for private use and for classes. Mark Hainge suggested that the hall was for the benefit of the community (Cusop and surrounding areas) rather than to make money and hailed the hall as a gleaming example of best practice. Jim pointed out that charities are able to use the hall for free. The meeting agreed that it could be a good idea to advise users that volunteers were dropping away and remind them that the low hire rate depended on them cleaning up after themselves. The management committee would discuss this further at their next meeting.

Ainsleigh Rice proposed a vote of thanks and good wishes to Neville Jones, which was heartily endorsed by all present.

The meeting closed at 8.20pm.