

SUBJECT TO APPROVAL
Minutes of a Meeting of Cusop Parish Council
held remotely via Zoom 27th July 2020

Present: Councillors M Hainge, I Jardin, A Matthews and P Gilbert. Cllr Hainge took the chair in the absence of the Chairman.

In attendance: J Stannard, Clerk.

1. Apologies for absence. Councillors J Wesley (Chairman) and D Evans.

2. Disclosures of Interest and Dispensations. None.

3. Minutes. Resolved: that the minutes of the meeting held on 24th June 2020 be approved as a correct record and be signed by the chairman at a later date.

4. Public participation session. No members of the public were present.

5. Reopening of the playground. It was resolved to reopen the playground once appropriate signage had been put in place. Cllr Matthews was authorized to produce an A1-sized sign requiring users to sanitize hands before and after touching equipment, to observe social distancing and to keep away from the playground if showing any symptoms of Coronavirus.

Proposed: Cllr Gilbert. Seconded: Cllr Hainge. Carried unanimously.

6. Roads, pavements and overhanging vegetation.

- **Roads.** Concern was expressed at the state of The Dingle, with serious potholes needing attention. The Clerk was asked to contact Balfour Beatty to request action on this.
- **Footpaths.** Cllr Jardin pointed out that a large amount of timber had become stuck beneath a concrete footbridge at the top of The Dingle. It was felt that this posed a flooding risk as well as a risk to the fabric of the bridge. The Clerk was asked to consult Balfour Beatty about whose responsibility it was to remove the timber.
Cllr Hainge was pleased to note that repairs had been carried out within a week to a section of crumbling pavement that he had reported to Hereford County Council.
- **Overhanging vegetation.** It was agreed that the Clerk should visit properties where pavements or roads were badly affected by overhanging vegetation, and ask the property owners to cut it back.

7. The repair, replacement and repositioning of benches. Cllr Matthews expressed concern at the state of some of the benches in the parish. The Clerk was asked to check all the benches belonging to the Parish Council and report back to the Council on their condition. These inspections and repairs would be the responsibility of the lengthsman, once one was taken on.

8. Annual accounts. The accounts were noted pending submission of the annual return.

9. Quarterly accounts. The accounts were noted.

10. Herefordshire County Council's consultation on affordable housing. It was decided not to offer any comment on this report.

11. Councillors' reports. Cllr Hainge reported a parishioner's concerns about vegetation at the lower end of the Dingle obstructing the view of drivers. It was expected that a new lengthsman would soon be taken on and could deal with this.

12. Clerk's report. The Clerk's written report was approved.

- **Lengthsman.** The Clerk was asked to arrange a meeting with the potential lengthsman whose details had been provided by Balfour Beatty.
- **Booker's Edge fencing and gateway.** The Clerk was asked to clarify with the Planning Enforcement Officer whether the erection of the solid fence with gateway was in contravention of the planning permission for these properties.

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- **Internal audit.** The Clerk was asked to check the deadline for this.

13. Date of next meeting. The next meeting would be held at 7pm on September 16th, unless urgent matters required a meeting to be called in August.

There being no further business, the meeting closed at 8.45 p.m.

Signed.....