

subject to approval  
**Minutes of a Meeting of Cusop Parish Council  
held in Cusop Village Hall on 18th March 2020**

**Present:** Councillors J Wesley (Chairman), M Hainge, I Jardin, P Gilbert.

**In attendance:** One member of the public.

- 1. Apologies for absence.** Cllrs A Matthews and D Evans.
- 2. Disclosures of Interest and Dispensations.** None.
- 3. Proposal by Cllr Wesley to abridge agenda owing to Covid 19 situation.** Approved.

**Minutes**

**Resolved:** that the minutes of the meeting held on 19<sup>th</sup> February 2020 be approved as a correct record and be signed by the chairman.

**4. Public participation session.** A member of the public asked what provisions were being made to look after vulnerable Cusop residents in need of help owing to Covid 19. This matter would be discussed later in the meeting.

**5. Planning Applications**

**P200080/FH – Kohima, Cusop, HR3 5QX.** (Construction of a garage with a music room over, forming a courtyard to the front elevation with revised car parking).

**Resolved:** That because the plans are unreadable the council can make no comment. Proposed Cllr Wesley, seconded Cllr Jardin. Carried unanimously.

**P200323/F – Trewern Outdoor Centre,** Church Road, Cusop, HR3 5RF. (Construction of single-storey accommodation building, to replace existing building).

**Resolved:** That the council has no objection. Proposed Cllr Wesley, seconded Cllr Hainge. Carried unanimously.

**P200532/FH - Ty Celyn,** Cusop, HR3 5RF. (Installation of dormer windows on roof). **Resolved:** That the council has no objection. Proposed Cllr Wesley, seconded Cllr Jardin. Carried unanimously.

**6. Hereford Parish Council Summit April 2<sup>nd</sup>.** This item was not discussed.

**7. Proposed meeting with Hay Town Council.** The Clerk was asked to contact Hay Town Council about future flood management plans.

**8. To consider the Core Strategy Settlement Hierarchy Review.** Cllr Jardin agreed to complete the questionnaire and return it to Hereford Council.

**9. To consider arranging an in-house financial training session with HALC.** This item was postponed.

**10. To consider the delegation of powers during the Covid 19 emergency.** The sum of £500 was approved as an emergency reserve, to be reviewed annually. The council confirmed its understanding that the Clerk has the power to spend against budget. It was decided not to delegate powers relating to planning applications. Until council meetings could resume, councillors would respond to planning applications as individuals.

It was decided that an information leaflet should be produced and distributed to every household in Cusop. This leaflet would include details of local shops offering home delivery, plus contact details for people offering or needing help during the emergency.

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It was agreed that the clerk would keep in touch with Hay Town Council regarding helping vulnerable local householders.

**11. Parking and Roads.** This item was not discussed.

**12. Footpaths.** This item was not discussed.

**13. Councillors' reports.** No reports from Members.

**14. Clerk's report.** The Clerk's written report was approved.

**15. Finance**

The following payments were approved:

£251.56 to Jane Stannard for Clerk's wages for February.

£49.75 to Autela for payroll services.

£231.17 to HALC for in-house training.

**16. Date of next meeting.** No date was set for another meeting. The Parish Council Annual meeting, due to be held in May, would be deferred.

There being no further business, the meeting closed at 8.20 p.m.