

subject to approval
**Minutes of a Meeting of Cusop Parish Council
held in Cusop Village Hall on 19th September 2018**

Present: Councillors J Wesley (Chairman), D Evans, A Fryers (items 4-12), P Gilbert, and Mrs P Wordley.

In attendance: I Jardin (Clerk), Herefordshire Cllr P Price, 7 members of the public.

1. Apologies for absence were received from Cllr Hainge due to a holiday.

2. Disclosures of Interest and Dispensations. None.

3. Minutes

Resolved: that the minutes of the meeting held on 18th July 2018 be approved as a correct record and be signed by the chairman.

4. Public participation session

A member of the public questioned the conclusion of the July Council meeting that a traffic survey of Newport Street would almost certainly lead to the same conclusions as the recent survey of Hardwicke Road. Members agreed that the matter of Newport Street traffic should be on the agenda of the next meeting. The new deputy head of Trewern Outdoor Centre introduced himself and asked if the Council could help approach residents in the lower Dingle about cutting back overhanging trees that were damaging coaches visiting the Centre.

5. Planning Application

P182929/F - Plot 2 Meadowland, Thirty Acres, Cusop, HR3 5RF. Proposed detached two-bedroom dwelling.

Resolved: that the Council has no objections to this application.

Proposed Cllr Fryers, seconded Cllr Wesley. For 5, against 0. Carried unanimously.

6. Footpath Gates

It was noted that because Balfour Beatty would not after all be charging for the footpath gates installed last year the Council had a net surplus from their installation of £476.62. It was agreed that the Clerk should write to the project's donors offering to return their donations or, if they preferred, to earmark their share of the surplus for further footpath access improvements.

It was also noted that none of the Herefordshire footpaths grant had been committed so far and it was agreed that the Footpaths Officer and Ms Pearson should be asked to make proposals for spending it.

7. Green Waste Sacks

Cllr Gilbert offered to approach businesses in Newport Street about stocking the Herefordshire Council green waste sacks.

8. Dog Fouling Hot Spots

It was agreed that the Footpaths Officer should be asked if there were any parish footpaths that would benefit from the signs offered by Herefordshire Council.

9. Recruitment of new Clerk

The Chairman reported that HALC had not so far identified any candidates for shortlisting and interview. It was noted that the Clerk's last day of employment would be 30th September. It was agreed that the Chairman should discuss with HALC further measures to recruit a new clerk and that, pending an appointment, the following short-term arrangements should be put in place:

- (a) Cllr Fryers would prepare and issue meeting summonses / agendas,
- (b) Cllr Mrs Wordley would draft meeting minutes,
- (c) the Chairman would act as point of contact for volunteer officers and the lengthsman,
- (d) post and emails would be forwarded to the Chairman to deal with,
- (e) Council records and other material held by the Clerk would be transferred to the Chairman.

10. Councillors' Reports

The Chairman reported that a member of the public had asked for a traffic mirror to be installed near Church Cottage. It was noted that the highway authority did not permit mirrors on highway land. The Chairman also reported that a member of the public had asked if residents could be reminded to cut back hedges overhanging pavements. It was agreed that this should be mentioned in the next newsletter.

Cllr Evans reported that he was still awaiting a supply of dog fouling signs and would contact the Footpaths Officer.

Cllr Mrs Wordley reported that she had been unable to attend the British Legion event because of illness, but had attended the induction of the new Rector; that a statue and a plaque celebrating Herefordshire's only First World War Victoria Cross winner were being erected in Hereford; and that a member of the public had suggested that the Council should promulgate rules for the use of the public section of the Council noticeboards (it was agreed that this was not necessary).

11. Clerk's Report

The Clerk's written report was noted. The Clerk further reported that, in response to the Council's request for advice about the short list of possible planning obligations projects, Herefordshire's planning obligations manager had suggested a site visit and meeting with Council representatives in the first week of October. It was agreed that 5th October should be offered.

12. Date of next meeting Wednesday 17th October.